

Explanation of Fees and Refund Policy

AAC Application Fee: Initiates family's case file. AAC provides a review of documents per state, federal and country requirements.

IAAME Monitoring and Oversight Fee: IAAME is the U.S. Hague Accrediting Entity. IAAME's Monitoring and Oversight fee is required per child and is due at the time of AAC's application submission. This fee is non-refundable.

AAC Program Fee: AAC's Program Fee is divided into 2 installments (Phase One and Phase Two). The Program Fee includes services for adoption consultation, case administration, state and federal immigration filing assistance, pre-travel information, and liaison services with international entities.

Home Study Fee: Home study services include the social worker's consultation with the family and home safety inspection producing a Hague standardized report. State filing fees are included. Payment of the fee does not guarantee that the family will be approved to adopt.

The approved home study must be submitted to USCIS within 5 months of the approval date. The home study remains valid for one year.

Home Study Update Fee (New adoption process): In the state of Colorado, an original home study may be updated by the same agency for a subsequent adoption process within 3 years of the original study's approval date.

Home Study Update Fee (CO transfer family): In the state of Colorado, the placement agency must also act as the home study agency. If a local family has a valid, approved Colorado home study that is less than one year old, and chooses to transfer their case to AAC as their placement agency, AAC offers a 20% courtesy discount to the home study fee.

Home Study Update/Addendum Fee: If any significant changes occur in the family's situation within the year after the home study is approved, an update to the study must be completed and submitted to the state approval agency and USCIS.

Annual Home Study Update: The home study remains valid for one year. If the time needed to complete the adoption process exceeds one year, AAC will update the original home study at a reduced fee.

CORE Training Fee: In Colorado, all new adoptive parents must attend the 16-hour Hague-approved CORE adoption training class at AAC.

Other costs related to the home study process:

- Criminal background clearances- CBI/ FBI fingerprints
- Local police clearance (China adoption specific)
- CDHS TRAILS- Colorado child abuse registry check
- Adam Walsh child abuse registry checks from every state or country where the adoptive applicants have lived as an adult. Each state/ country has its own fee and procedure.
- Psychological Evaluation of adoptive applicants - fees vary by provider. The evaluation must be performed by a licensed psychiatrist or psychologist.

Passport: Both China and Korea adoptions are finalized in country and require one or both adoptive parents to travel. Please see specific country requirements for more information regarding travel.

USCIS Immigration Approval: The processing fee for either the I-600 or I-800 is \$775. Additionally, each household member over 18 years of age must be fingerprinted (USCIS biometrics service). The fingerprint fee is \$85 per person. Fingerprints must remain valid throughout the adoption process and may be renewed once at no additional cost.

If the home study is updated after the I-800a is approved, the update must be submitted to USCIS and a Supplement 3 must be filed. The Supplement 3 fee is \$385. All USCIS fees are paid directly to USCIS. Make check payable to US Dept of Homeland Security.

Estimated Travel Expenses: Travel expenses are the responsibility of the family. Estimated costs are based on recent experiences and vary by seasonal adjustments and individual travel preferences. Travel expenses are considered necessary to your adoption and may be eligible for the adoption tax credit. Please visit www.irs.gov or speak with a tax professional for details. Remember to acquire receipts from the entities charging the fees, such as the airline, hotel or restaurant.

Post-Adoption Fee: Each country has specific requirements for post-adoption supervision and reporting. For out-of-state families, AAC provides administrative oversight and processing of the post-adoption reports. For Colorado families, AAC provides social worker follow-up and reporting, assistance with court validation procedures, and administrative oversight and processing of the post-adoption reports.

Court Filing Fee: For Colorado families, AAC will generate the court paperwork for validation. This service is provided as part of the post-adoption process. The court filing fee is determined by the state judicial department and paid directly to the district court.

Certificate of Foreign Birth: Vital Records will produce a Certificate of Foreign Birth for the child when the adoption is validated. Fees are paid directly.

Fees Specific to Korea Adoption

Korea Program Fee: This fee is wired to Eastern Social Welfare Society for their program fee. ESWS provides:

- Foster care and medical care for the children
- Administrative support and social worker oversight of the children
- Regular children's update reports to AAC
- Translation of all adoption documents from English into Korean
- Filing the child/ family's case with the Ministry of Health and Welfare for Emigration Permission and the Korean Family Court for Adoption Approval
- Assistance to the family during the Korea court process, including transportation to court and a translator for the court hearing.
- Assistance to the family for the child's visa process, including arranging the visa appointment with the Embassy, transportation to the appointment and translation.
- Support for Eastern's un-wed mother's homes and orphanage (Jacob's home).

Fees Specific to China Adoption

Dossier Preparation Fee (*optional*): The family may choose to enlist AAC to perform the certification and authentication of their dossier documents. This service is optional.

The family will send their notarized dossier documents (up to 13 total documents) to AAC. AAC provides review of the documents for accuracy, and then sees to the documents' certification and authentication with the state and consulate authorities. This service includes standard 2-day FedEx shipping, standard state and county fees (where applicable), standard courier fees, and standard consulate fees. Requests to expedite services will incur additional costs.

***Please note: The state of Colorado does not allow the Home Study to be released to the family. If the family is responsible for their own dossier authentication, AAC will must assist in the authentication of the home study. Additional fees are required.

Dossier Filing Fee: This fee is determined by CCCWA and will be wired directly to China prior to the family's dossier being filed with CCCWA.

China Program Fee: The China Program Fee covers costs related to the child's adoption in China and is due at time of LOA acceptance. This fee includes, but not limited to:

- Translations of child's medicals, updates, pre-approval documents etc.
- Child's Visa application
- Orphanage support
- Assistance with arranging adoption-related appointments and paperwork.
- Communications with CCCWA, US Consulate in Guangzhou, provincial offices and other offices necessary to complete the adoption in China.
- Assistance with in-country travel (transportation, hotels, tours etc.)

Orphanage Donation: This donation supports the local orphanage operations and child care needs. The donation is voluntary, and the amount is up to the adopting parents' discretion. Traditionally, the orphanage donation has been 35,000 RMB or around \$5,500.

Paper Processing Fee (*while in China*): Adoption related paperwork fee in the child's province and in Guangzhou. In-country fees are approximate and vary by province. Fees may be affected by the current exchange rate.

Transportation & Guide Fees: *This fee is mandatory.* This fee may vary by Province. It covers your guide/ translator and transportation for all adoption-related meetings and airport pick-up and drop-off in China. Your guide will also be available for local sightseeing in your child's Province and in Guangzhou.

Chinese Visa and Consulate Courier Fee: Each person traveling to China must obtain a Chinese visa giving the bearer permission to enter the country. The visa is obtained through the Chinese Consulate in the U.S. The visa application must be personally delivered to the Consulate, or a courier service may be utilized. Applications will not be accepted by mail or ground delivery.

Refund Policy

All refund requests must be made in writing. Any refund of fees due to applicant/s will be paid within 30 days of receiving the request or from adoption termination date. Fees that were paid by credit card will be refunded in the form of a check, less the 3.5% credit card convenience fee.

Application fee: Non-refundable

IAAME M&O fee: Non-refundable

AAC Program Fee Phase 1: 50% refundable if requested within 60 days after payment is made

AAC Program Fee Phase 2: Non-refundable

Home Study Fee: Non-refundable, once social worker contacts have begun

Core Training: Non-refundable, if any sessions have been attended

Korea Program Fee: Non-refundable

China Program Fee: Non-refundable

Dossier Preparation fees: Non-refundable after the dossier certification and authentication process begins

Dossier Filing Fee: Non-refundable after your dossier has been submitted to CCCWA

***In-China Paperwork Processing Fees:** These fees are not charged by AAC, therefore are non-refundable through AAC. Any refund request must be made to the entity that charged the fee, such as the orphanage or provincial office.

***Travel Expenses:** These fees are not charged by AAC, therefore are non-refundable through AAC. Any refund request must be made to the entity that charged the fee, such as the airline or hotel.

- These expenses are considered necessary to your adoption and may be eligible for the adoption tax credit. Please visit www.irs.gov or speak with a tax professional for details. Remember to acquire receipts from the entities charging the fee, such as the airline, hotel or restaurant.
- ***Please note that as a courtesy to our families, AAC will collect the paperwork fees and in-country travel fees and then wire the payment directly to China on your behalf. Because these fees are not charged by AAC, AAC is not able to provide a receipt for In-China expenses.**

Post-Adoption Fee: Non-refundable

Post-Adoption Retainer Fee: This fee will be refunded to you when all post-adoption requirements have been met, including the submission of all required post-adoption reports; the submission of the child's COC; and the submission of the U.S. adoption validation order. *Families are not required to request this refund in writing.*